

OFFICIAL MINUTES, BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday – April 17, 2018 ESU #13 Center – 4215 Avenue I, Scottsbluff, NE

The regular meeting of the Board of Educational Service Unit #13 was called to order by President Ray Richards on Tuesday, April 17, 2018 at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE. Previous public notice was given in the Star-Herald on Thursday, April 12, 2018. Agenda items were uploaded to the ESU #13 website on Thursday and Friday, April 12/13, 2018 for Board Members.

President Richards referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Steve Diemoz, Pat Dobry, Don Egging, Bill Knapper, Scott Marsh, Kim Marx, Ray Richards, Tom Millette, Mark Sinner, Rosalene Tollman, Dr. Jeff West-Administrator, Jodi Walker-Business Manager and Desira Martin, Treasurer. Guests: Donna Jenne.

Absent: Patricia Jones.

Moved by Millette, seconded by Marsh, that absent Board member Patricia Jones be excused. Aye: Coon, Diemoz, Dobry, Egging, Knapper, Marx, Richards, Sinner, Tollman. Nay: None. Absent: Jones. Motion passed.

Moved by Egging, seconded by Sinner, that the agenda be approved as listed. Aye: Diemoz, Dobry, Knapper, Marsh, Marx, Millette, Richards, Tollman, Coon. Nay: none. Absent: Jones. Motion passed.

Moved by Dobry, seconded by Diemoz, that consent action items be approved as listed (minutes of regular meeting, Treasurer's report, Fund Balance report, Budget Summary, claims and staff travel). Aye: Egging, Knapper, Marsh, Marx, Millette, Richards, Sinner, Tollman, Coon. Nay: none. Absent: Jones. Motion passed. The following General Fund claims were approved for payment:

Check #	Entity Name	Amount
9848	CENTURYLINK	\$1,458.21
9849	PAYROLL ACCOUNT	\$753,824.92
9850	WELLS FARGO	\$1,390.15
9851	ALLO COMMUNICATIONS	\$927.94
9852	CHARTER COMMUNICATIONS	\$169.65
9853	CITY OF GERING	\$276.56
9854	CITY OF TERRYTOWN	\$45.98
9855	ALLO COMMUNICATIONS	\$2,328.33
9856	ALLO COMMUNICATIONS	\$1,069.21
9857	CHARTER COMMUNICATIONS	\$48.98
9858	CITY OF SIDNEY	\$614.41

9859	NEBRASKA PUBLIC POWER DISTRICT	\$2,086.83
9860	VERIZON WIRELESS	\$1,205.94
9861	VERIZON WIRELESS	\$446.84
9862	VERIZON WIRELESS	\$167.55
9863	VERIZON WIRELESS	\$340.30
9864	21ST CENTURY EQUIPMENT	\$377.06
9865	4IMPRINT	\$2,806.67
9866	AHLERS BAKING, INC	\$49.93
9867	ALLIANCE PUBLIC SCHOOLS	\$400.00
9868	ANITA'S GREENSCAPING, INC	\$333.00
9869	BAKER & ASSOCIATES	\$1,200.00
9870	NICOLE BALLINGER	\$20.00
9871	JENNIFER BAUMANN	\$202.00
9872	BAYARD PUBLIC SCHOOLS	\$1,900.00
9873	BAYBRIDGE CONSORTIUM	\$3,897.80
9874	BENZEL PEST CONTROL	\$95.00
9875	BENZEL PEST CONTROL	\$290.00
9876	JACINTH BERRETH	\$649.10
9877	VOID-BEST HEATING AND COOLING LLC	\$0.00
9878	BIRCH COMMUNICATIONS	\$402.55
9879	BORDER STATES	\$265.40
9880	BRIDGEPORT PUBLIC SCHOOLS	\$100.00
9881	BUREAU OF EDUCATION & RESEARCH	\$495.00
9882	CAPWN HEALTH CENTER	\$106.00
9883	CARR-TRUMBULL LUMBER	\$375.46
9884	CASH-WA DISTRIBUTING	\$1,342.50
9885	CDW GOVERNMENT, INC	\$354.87
9886	CHADRON PUBLIC SCHOOLS	\$100.00
9887	CHUCK ELLEY PRESENTATIONS	\$1,663.95
9888	CITY OF GERING LANDFILL	\$12.00
9889	COMMUNITY ACTION PARTNERSHIP-WN	\$23,598.80
9890	JOLEEN CONWAY	\$217.74
9891	CPI	\$625.00
9892	CRAWFORD CLIPPER/HARRISON SUN	\$38.00
9893	CREEK VALLEY PUBLIC SCHOOLS	\$100.00
9894	RHONDA CRESS	\$200.00
9895	CULLIGAN	\$21.25
9896	CULLIGAN OF SCOTTSBLUFF	\$170.50
9897	CULLIGAN WATER CONDITIONING	\$14.95
9898	CYTEK MEDIA SYSTEMS, INC	\$28,810.00
9899	D. MARTIN-ESU #13	\$7.69
9900	DAS STATE ACCOUNTING - CENTRAL FIN	\$449.62
9901	DAYLIGHT DONUT BAKERY	\$7.99
9902	DELL MARKETING	\$1,409.85
9903	DIAMOND VOGEL PAINT CENTER	\$27.76
9904	DOMINO'S PIZZA	\$47.94
9905	DOUGLAS, KELLY, OSTDIEK & OSSIAN	\$1,617.50
9906	MARTHA DOUGLAS	\$121.77
9907	EAKES OFFICE SOLUTIONS	\$2,837.48

9908	ED SERVICE UNIT NO 10	\$681.90
9909	ED SERVICE UNIT NO 13	\$7,615.07
9910	EDUCATION ASSOCIATES, INC.	\$36,504.00
9911	EDUCATIONAL SERVICE UNIT NO. 13	\$175.00
9912	EDUCATIONAL SERVICE UNIT NO. 13	\$8,673.50
9913	EL ACHIEVE	\$1,335.00
9914	EMBASSY SUITES HOTELS La Vista	\$686.70
9915	SHEENA ERICKSON	\$250.00
9916	ESSENTIAL ELEMENTS, LLC	\$4,500.00
9917	FAIRFIELD INN BY MARRIOTT	\$503.80
9918	FINNEYS INC	\$44.04
9919	FRANK PARTS COMPANY	\$19.96
9920	FREMONT MOTOR COMPANY	\$286.00
9921	FRENCHMAN VALLEY COOP	\$1,020.09
9922	TERESA FROMAN	\$944.87
9923	FUN EXPRESS, LLC	\$881.34
9924	JACKIE GARZA	\$39.24
9925	PERLA GARZA	\$575.74
9926	GERING COURIER	\$21.38
9927	GERING PUBLIC SCHOOLS	\$1,500.00
9928	GERING PUBLIC SCHOOLS	\$2,738.70
9929	GERING PUBLIC SCHOOLS	\$700.00
9930	JOANNGOLDEN	\$685.58
9931	TERESA HALLEY	\$13.28
9932	HAMPTON INN - KEARNEY	\$339.00
9933	HAMPTON INN & SUITES	\$372.00
9934	PAMELA HEBBERT COOPER	\$38.07
9935	HERE WEE GROW CHILD DEVELOP CNTR	\$611.60
9936	CORA HERNANDERZ	\$83.93
9937	HI PERFORMANCE CAR WASH	\$104.80
9938	JAYMIE HILLIARD	\$486.41
9939	HILTON GARDEN INN LINCOLN DOWNTOWN	\$528.05
9940	HOBBY LOBBY	\$21.94
9941	HOLIDAY INN EXPRESS-HASTINGS	\$372.00
9942	HOLIDAY INN OF KEARNEY	\$93.00
9943	HOME DEPOT CREDIT SERVICES	\$199.90
9944	HOMETOWN LEASING	\$646.95
9945	HULLINGER GLASS AND LOCKS	\$37.50
9946	HYANNIS AREA SCHOOLS	\$53.75
9947	IDEAL LINEN SUPPLY	\$1,708.38
9948	IDEAL LINEN SUPPLY	\$713.95
9949	IMAGINE LEARNING, INC	\$4,995.00
9950	J RUNDELL-ESU #13	\$77.65
9951	JEFCO INN	\$104.00
9952	JOHNSON CASHWAY LUMBER CO	\$13.49
9953	PATRICIA JONES	\$462.35
9954	DENITA JULIUS	\$1,037.75
9955	KAPLAN EARLY LEARNING	\$14,532.81
9956	KENT NEWS CO.	\$400.00

9957	KIDS KORNER	\$736.00
9958	KIMBALL HEALTH SERVICES	\$2,453.00
9959	KSID RADIO	\$200.00
9960	LA QUINTA INN & SUITES KEARNEY	\$199.90
9961	LAKESHORE LEARNING MATERIALS	\$5,470.43
9962	LIL ANGELS PLAYHOUSE LLC	\$7,272.92
9963	LONESOME DOVE LODGE	\$375.00
9964	LR4, LLC	\$500.00
9965	BARBARA LUKASSEN	\$53.41
9966	MAILFINANCE	\$397.81
9967	DEBRA MASON	\$350.00
9968	MEAT SHOPPE	\$1,708.50
9969	MENARDS	\$19.95
9970	MIDWEST AUTO SUPPLY, INC	\$50.00
9971	MINATARE PUBLIC SCHOOLS	\$2,280.00
9972	MITCHELL PUBLIC SCHOOLS	\$3,420.00
9973	MOBILITY RESEARCH	\$645.00
9974	MORRILL PUBLIC SCHOOLS	\$3,641.84
9975	MORRILL PUBLIC SCHOOLS	\$300.00
9976	MORRILL PUBLIC SCHOOLS	\$90.00
9977	MOUNTAIN WATCH PRESS	\$227.00
9978	NAEYC	\$43.36
9979	NANIE'S KITCHEN	\$380.00
9980	NE SAFETY & FIRE EQUIPMENT	\$229.00
9981	NEBRASKA ASSOC OF SCHOOL BOARDS	\$475.00
9982	NEBRASKA AUDITOR OF PUBLIC ACCOUNTS	\$24,995.55
9983	NE PANHANDLE AREA HEALTH ED CNTR	\$130.73
9984	NEBRASKA SAFETY CENTER	\$150.00
9985	NEBRASKALINK	\$7,053.37
9986	NEOFUNDS BY NEOPOST	\$500.00
9987	NETA	\$298.00
9988	NOAH'S ARK PRESCHOOL	\$400.00
9989	NPPD	\$73.89
9990	SARAH OCHOA	\$1,425.00
9991	JEANNE OGDEN	\$98.10
9992	O'REILLY AUTOMOTIVE	\$384.97
9993	ARTILA OZUNA	\$200.00
9994	PANHANDLE COOP	\$2,835.07
9995	PANHANDLE COOP ASSOC.	\$3,185.92
9996	PANHANDLE PARTNERSHIP	\$1,095.00
9997	PITNEY BOWES GLOBAL FINANCIAL	\$197.79
9998	PLATTE VALLEY CREAMERY	\$406.85
9999	POTTER-DIX PUBLIC SCHOOLS	\$100.00
10000	PRINT EXPRESS INC OF TORRINGTON	\$402.00
10001	QUICK CARE MEDICAL SERVICES, INC.	\$375.00
10002	RANDY'S AUTO CARE, LLC	\$237.78
10003	RAPID CITY JOURNAL	\$143.00
10004	REGANIS AUTO CENTER	\$249.03
10005	GREGORY REIN	\$200.00

10006	RESTROOM DIRECT	\$1,578.85
10007	RUSCH'S GENERAL CONTRACTING, LLC	\$4,328.80
10008	SHANA RUTHERFORD	\$693.68
10009	VICKI RUTTER	\$160.37
10010	SANDBERG IMPLEMENT, INC	\$226.74
10011	SARAH SCHAAF	\$140.00
10012	SCHOOL HEALTH CORPORATION	\$12,215.04
10013	SCOTTSBLUFF FAMILY YMCA	\$750.00
10014	SCOTTSBLUFF PUBLIC SCHOOLS	\$200.00
10015	SCOTTSBLUFF PUBLIC SCHOOLS	\$1,900.00
10016	SCOTTSBLUFF PUBLIC SCHOOLS	\$798.15
10017	SEIDLITZ EDUCATION, LLC	\$1,664.93
10018	SIDNEY PUBLIC SCHOOLS	\$1,986.60
10019	SIDNEY SUN-TELEGRAPH	\$110.25
10020	SIOUX VILLA	\$100.00
10021	MICHELLE WEIMER	\$4,872.84
10022	SYLMARIE SOCARRAS	\$252.88
10023	SOFTWARE UNLIMITED, INC.	\$906.21
10024	SONNY'S SUPER FOODS/BRIDGEPORT	\$853.37
10025	SONNY'S SUPER FOODS/SIDNEY	\$134.50
10026	STAPLES CREDIT PLAN	\$146.90
10027	STAR-HERALD	\$3,453.16
10028	STAYBRIDGE SUITES-LINCOLN	\$697.00
10029	TAHER, INC.	\$4,977.75
10030	TEACHING STRATEGIES, LLC	\$333.20
10031	TEAM CHEVROLET	\$1,650.44
10032	DAWN TERRELL	\$89.16
10033	TONYA THOMAS	\$3.95
10034	TRAIL CITY SUPPLY	\$145.49
10035	TWIN CITIES DEVELOPMENT ASSOC	\$110.00
10036	TWIN CITIES EARLY CHILDHOOD CENTER	\$457.08
10037	JANICE VAN NEWKIRK	\$1,365.00
10038	VERIZON WIRELESS	\$167.86
10039	VOLUNTEERS OF AMERICA	\$539.95
10040	KIM WATSON	\$750.00
10041	JEFFREY WEST	\$312.58
10042	WESTERN COOPERATIVE COMPANY	\$48.37
10043	WESTERN NE MOVING & STORAGE	\$200.00
10044	WNCC	\$5,192.25
10045	WNCC	\$47.00
10046	WNCC	\$71.00
10047	WESTERN NEBRASKA HOUSING	\$495.00
10048	WESTERN NEBRASKA OBSERVER	\$103.50
10049	WESTERN PLAINS BUSINESS SOLUTIONS	\$2,606.52
10050	WESLEY WOOD	\$466.00
10051	BLACK HILLS ENERGY	\$544.53
10052	CARDMEMBER SERVICE	\$10,955.52
10053	CITY OF SIDNEY	\$180.98
10054	GREAT PLAINS COMMUNICATIONS	\$2,841.38

10055	NEBRASKA PUBLIC POWER DISTRICT	\$99.99
10056	VISA	\$6,296.55
10057	WESTERN STATES BANK	\$400,000.00
10058	BLACK HILLS ENERGY	\$714.67
10059	CHARTER COMMUNICATIONS	\$171.19
10060	CHASE CARD SERVICES	\$802.30
10061	CITY OF BRIDGEPORT	\$264.35
	TOTAL	\$1,500,422.40

Calendar

- **April 25, 2018** – ESU #13 Advisory Council Meeting – 10:00 a.m. – Dr. Matt Blomstedt, NDE Commissioner and David Ludwig, Executive Director of ESUCC.
- **May 15, 2018** – Regular Board Meeting – 7:00 p.m.
- **May 21-22, 2018** – Dr. Larry Dlugosh – Strategic planning, Harms Center, Rooms 188 and 189 - 9:00 a.m. to 4:00 p.m. (Marsh, Coon, Sinner, Richards, Millette)
- **May 24, 2018** – Staff In-service and department meetings
- **May 30, 2018** – Office closed for Memorial Day
- **June 14, 2018** – NASB Member Golf Outing – Kearney
- **June 15, 2018** – School Law Seminar – Kearney
- **July 15, 2018** – Incumbent filing deadline. (Patricia Dobry, Rosalene Tollman, Mark Sinner, Bill Knapper, Diane Coon, Don Egging)
- **August 1, 2018** – Non-incumbent filing deadline.

Public Forum: no items.

Reports:

Head Start (Donna Jenne, Director):

Donna Jenne reported on Child Outcomes and School Readiness Goals. The first check is in the fall, the second is in the winter and a third check is completed in the spring. The primary tool for assessment is Teaching Strategies GOLD which is also used across the state by Nebraska Department of Education. There was steady growth in EHS and HS in social, emotional, physical, language, cognition, literacy and mathematics. Once the third check is completed we will look at the data and confirm the area of focus for raining. Currently, social, emotional and mathematics is where the program would like to focus on more training in the upcoming year.

Administrator Report: highlights included updates on facility projects and finalizing the ESU 13 safety plan.

Old Business:

Proposed amendment to Sick Leave and Bereavement Leave policies was presented as first reading with amendment. No action taken.

Proposed Capital Asset Management and Inventory of ESU #13 Property policies were presented as first reading. No action taken.

Moved by Millette, seconded by Coon, that the Board approve the proposed ESU #13 calendar for 2018-2019. Aye: Egging, Knapper, Marsh, Marx, Richards, Sinner, Tollman, Diemoz, Dobry. Nay: None. Absent: Jones. Motion passed.

New Business:

Moved by Tollman, seconded by Marx, that the Board approve the Head Start revised Mental Health Written Plans. Aye: Knapper, Marsh, Millette, Richards, Sinner, Coon, Diemoz, Dobry, Egging. Nay: None. Absent: Jones. Motion passed.

Moved by Richards, seconded by Marsh, that the Board accept the letter of resignation from Patricia Stroud, Meridian School Transition Room teacher, effective at the end of the 2017-2018 school year. Aye: Knapper, Marx, Millette, Sinner, Tollman, Coon, Diemoz, Dobry, Egging. Nay: None. Absent: Jones. Motion passed.

Moved by Richards, seconded by Marsh, that the Board move into Executive Session for the purpose of discussing Administrator goals with members of the Board and the Administrator present. Aye: Marx, Millette, Sinner, Tollman, Coon, Diemoz, Dobry, Egging, Knapper. Nay: None. Absent: Jones. Motion passed. Board moved into Executive Session at 7:20 p.m.

Moved by Richards, seconded by Coon, that the regular meeting reconvene. Aye: Marx, Millette, Sinner, Tollman, Diemoz, Dobry, Egging, Knapper, Marsh. Nay: None. Absent: Jones. Motion passed. The regular meeting reconvened at 8:16 p.m.

Moved by Sinner, seconded by Egging that the Board approve the above- listed minutes as read. Aye: Millette, Richards, Tollman, Coon, Diemoz, Dobry, Knapper, Marsh, Marx. Nay: None. Absent: Jones. Motion passed.

President Richards declared regular meeting adjourned. Next regular meeting will be held Tuesday, May 15, 2018, beginning at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE.

President

Secretary